



**FORESTRY DEPARTMENT
MINISTRY OF PRIMARY RESOURCES AND TOURISM
BRUNEI DARUSSALAM**

REQUEST FORM FOR THE ISSUANCE OF A USE PERMIT [FORM 7]

Pursuant to Section 22C(2) & Section 52 Rule 11, Forest Act and Rules (Revised Edition 2013)

[A] TERMS & CONDITIONS

- Applicant must submit the completed Form to the Forestry Department at least **ONE MONTH** before the intended date of entry into the Forest Reserve.
- The location and duration of entry into the Forest Reserve must be clearly stated in the Form. The maximum validity of Use Permit is for ONE YEAR only.
- Applicant must submit together with this Form the following information:-
 - A copy of applicant's Identity Card/Passport; and
 - A copy of Identify Card/Passport of each member in the group.
 - A copy of Labour Department Form 500 / Work Pass / Special Permits or Letter (when necessarily if required)
- Applicant must ensure that this Form is complete. Any incomplete Form and application through e-mail will not be entertained.
- A copy of final report of the project / research / program must be submitted to the Forestry Department through Permit & Licensing Unit after the completion of the project / research / program.
- The Forestry Department will not be responsible for any loss or damage to the property of, accident and injury whether severe or not and involve any loss of life or otherwise to the applicant and group members while inside the Forest Reserve.

[B] APPLICANT PARTICULARS [Note: for group visit, this Form is to be completed only by the group leader]

- Full Name : _____
- I.C/Passport No : _____ I.C Colour: _____
- Nationality : _____
- Name of Institution : _____
- Address : _____

- Contact Number : _____ (mobile) _____ (office)
- Fax Number : _____
- Email : _____

[C] LOCATION OF FOREST RESERVE

- Name of Forest Reserve : _____
- Name of Exact Location : _____
- GPS / Map Coordinate : _____
(please attach site map/plan showing location of the Forest Reserve to be entered)

[D] PURPOSE OF ENTRY INTO FOREST RESERVE

NOTE: Approval to enter the Forest Reserve will only be granted for applicant conducting the activities listed below.

- Purpose of Entry : Research Government Project Education & Training
(pls marked "x" in appropriate box).

Others, please specify: _____

- Duration of Project/Activity : Start Date: _____ End Date: _____

[E] DETAILS OF GROUP MEMBER (please provide details in a separate sheet of paper if spaces provided is not enough)

	NAME	I.C / PASSPORT NO	NATIONALITY	PROFESSION
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

[F] RESEARCH PROJECT DETAILS [Only to be filled if applicant is doing research activity]

- Title of Research Project : _____

- Project Aims/Objectives* : _____

- Project Description/ Methodology* : _____

- Does it involve collection of flora and fauna specimen? : Yes No *If Yes, please attached separate letter to be submitted to Director of Forestry.*

- Usage of Research Outcome : Commercial purpose Non Commercial purpose

(* please mark "x" in the appropriate box. If space provided is not enough, please provide details in a separate sheet of paper. A copy of the project Memorandum of Understanding/ProjectAgreement should also be attached)

[G] DECLARATION BY APPLICANT

I hereby declare that all the information provided above is true. I have also read and agreed to abide by the Terms and Conditions as stipulated in this Form.

Name of Applicant

Signature

Date

[H] FOR OFFICE USE [to be filled by the Forestry Department]

I have checked this Form and documents therein provided and hereby certify that they are in order and thus, I recommend for this application to be endorsed and issued with a Use Permit [Form 7]

Name of Head Unit / Division

Signature

Date

APPLICATION APPROVED AND ENDORSED BY:

Director of Forestry

Signature & Chop

Date