



9 PAGI
- 9 MALAM

28- 30
NOVEMBER 2025

PUSAT PERSIDANGAN
ANTARABANGSA

Event Organizer



Event Manager



REGISTRATION FORM

Personal Details

Name	Position
Phone	E-mail

Company Details

Company Name	Address	Country
Product Category	Product Offered	Business Registration No.
No. of Employees	Fascia Label (Maximum of 30 Block Letters)	

Company's Product/ Service Categories

☐ Agriculture and Agrifood	☐ Food and Beverages
☐ Bruneian Made	☐ Forestry
☐ Fisheries & Seafood Processing	☐ Ministry of Home Affairs

How did you hear about this event?

☐ Billboards	☐ D'Sunlit	☐ Instagram	☐ Email	☐ WhatsApp	☐ Others _____
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Exhibition Rates

☐ Home-Based: Micro & Small (1 - 19 Employees)
BND \$100.00 X _____ UNITS = B\$ _____

☐ Store Front: Small Enterprise (5-19 Employees) & Medium Enterprise (20-99 Employees)
/ Government Agency/ Statutory Body
BND \$300.00 X _____ UNITS = B\$ _____

Total Payment

Note:
Exceeding your allocated booth space will incur an extra charge of \$100.00 per sq.m. respectively. Our event specialist on-site will evaluate, measure and calculate the charges that must be paid thereon. The organiser reserves the right to evict any Exhibitor who fails to oblige.

How to Register

1. Complete the Registration Form

Fill in all required fields and ensure that all supporting documents listed in the submission checklist are prepared.

2. Submit Your Application

Email the completed form and attachments to **event@dsunlit.com**.

⚠ Do not make any payment at this stage. Applications will first undergo review and approval by the Event Organiser.

3. Await Confirmation

Once your application is approved, you will receive an official confirmation email with booth allocation details and payment instructions by **16 November 2025** at the latest.

4. Complete Your Registration

Registration will only be considered final upon full payment as outlined in the confirmation email.

Submission Checklist

Before submitting your application, please ensure the following documents are attached:

- **Company Registration Documents**
(Certificate of Incorporation / Business Name Extract)
- **Product List**
Include clear photos, short descriptions, and retail prices for each listed item.
- **High-Resolution Company Logo**
(For marketing and promotional use)
- **Halal Certificate**
(If applicable – companies in the process of obtaining certification may also submit supporting proof)
- **Cosmetic or Food Product Notification Letter**
(From the Ministry of Health, if relevant)
- **Any Other Supporting Certificates**
(E.g. quality assurance, safety, sustainability, etc.)

General Guidelines

- **Electrical & Display Setup**
Unauthorised wiring, additional spotlights, or unsafe fittings are not permitted. Exhibitors must confine all displays and activities within their allocated booth space.
- **Safety & Conduct:**
Loud audio, hazardous materials, or gas cooking equipment are strictly prohibited. The organiser reserves the right to take immediate action against any violation.
- **Exhibitor Confirmation:**
Only successful applicants will receive confirmation via email after the closing date. Notification will include:
 - Payment instructions
 - Additional participation details

Booth Allocation:

The organiser will determine booth placements to ensure proper category grouping and layout balance.

● Standard Booth Package:



Inclusive Items:

- White Melamine dividing panels / partition
- One (1) set company name on fascia board
- One (1) Needle Punch Carpet (9 sq. m)
- One (1) Exhibition Table (1000mm x 500mm x 750mm H) & two (2) banquet chairs
- Two (2) units of Fluorescent Light
- One (1) unit 13-amp power point
- One (1) waste paper basket

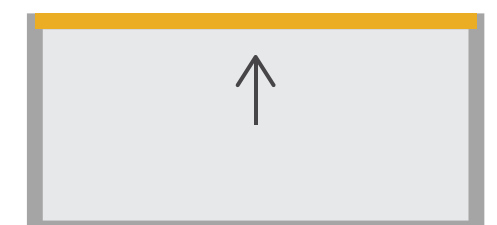
Intermediate Booth - 9 panels

Corner Booth - 6 panels

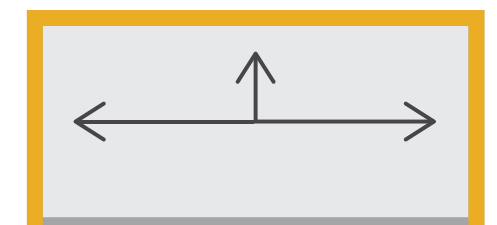
*The illustration shown is an intermediate booth



Corner Booth: 2 Sides Open



Intermediate Booth: 1 Side Open



Raw Space: 3 Sides Open, Carpet Only

● Shared Booth Policy:

Companies intending to share a booth must obtain prior approval and submit separate registration forms. Each shared booth can include a maximum of two (2) companies.

● Subletting Policy:

Transferring or renting your booth to another party is not allowed.

● Withdrawal Notice:

Exhibitors who wish to withdraw must notify the organiser at least 14 days before the event.

● Food Sampling or Cooking:

Cooking is permitted only within the Banquet Hall. Strictly no open flames, gas cylinders, or cooking methods that produce excessive smoke are allowed.

A designated kitchen area will be provided for food vendors requiring on-site food preparation.

● Liability:

The organiser is not responsible for any losses or damages to exhibitors' property or goods sold during the event.

● Compliance:

The organiser reserves the right to enforce disciplinary action against any exhibitor found in breach of these guidelines.

Submission Deadline

5:00 PM, 12th November 2025

All completed registration forms with attachments must be submitted to: **event@dsunlit.com**